**Data Collection Sheet**

Please complete and return to Student Services. Please include addresses of both parents if different.

Continue on back of sheet if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname:** |  | **Legal Surname:** |  |
| **Forename:** |  | **Middle Names:** |  |
| **Chosen Name:** |  | **Gender:** |  |
| **Date of Birth:** |  | **Year Group:** |  | **Reg Group:** |  |
| **Address:** |  |
| **Post Code:** |  |
| **Name(s) of any Siblings currently attending The Purbeck School** |  |

**Please give details of all persons who have parental responsibility and one other person who can be contacted in the case of an emergency.**

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| --- | --- | --- | --- |
| **Priority** | **Name/Relationship** | **Home Address/Phone/Mobile/email** | **Work Phone** |
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| **Travel Arrangements:** Please tick the appropriate choice. |
| School Bus |  | Car/Van |  | Bicycle |  | Taxi |  |
| Public Bus |  | Walk |  | Train |  | Other |  |

|  |  |
| --- | --- |
| **Dietary Needs** |  |
| **Meal Arrangements:** Please tick the appropriate choice. |
| **Free School Meals** |  | **Brought from home** |  | **Cafeteria** |  | **Other** |  |

|  |  |
| --- | --- |
| **Medical Practice:** |  |
| **Address:** |  |
| **Telephone Number:** |  |
| **Medical Conditions:** |  |

|  |
| --- |
| **Communication preferences -** The Purbeck School uses email and text message to keep parents up to date with relevant news, dates and other communications.  |
| **I would like to be contacted by the preferred email/mobile below.** | Yes |  | No |  |
| **Preferred email:** |  |
| **Preferred mobile:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Permission to leave school in the event of a closure?** | Yes |  | No |  |
| **Permission for photographs to be used in school publications, displays, and on our website?** | Yes |  | No |  |
| **Permission to be included in group photographs?** | Yes |  | No |  |
| **Are you an Armed Forces Family?** | Yes |  | No |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Ethnicity:** |  | **Religion:** |  |
| **Home Language:** |  |
|  |
| **Data Protection Act 2018: The School is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with DfES.** |
| **Signature:** | **Date:** |